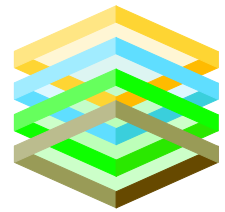




Florida House Institute Room Rental



**FLORIDA HOUSE
INSTITUTE**

Prices effective January 1, 2016

Events

Base Rate – Main meeting area plus porch and deck. \$350.00 (Max. 4 hours. \$50 each additional hour)
Includes Tables and chairs, PC or MAC and Screen, Kitchen Lite (serving only). Up to 10 rounds and 6 rectangular 8' tables; 50 colored rolling chairs; 40 white plastic chairs; 12 padded presentation chairs; ADA friendly facility ; Free wi-fi; garden access and free parking.

Capacity: 60 for sit down lunch/dinner inside only; 80 inside & outside of house. Sit down meal outside capacity is max. 200. Capacity for meeting only with no tables (theater style) is 75 inside. PLEASE NOTE: Outside tent space must be rented by third party vendor. Recommendations for sustainable green catering and event supply rental provided upon deposit. Discounts available for partner organizations and not-for profit. Please call for details.

Add-ons:

- Docent led tour of facilities and garden starting at \$25.00
- Catering available (call for details)
- Full Kitchen and pantry access including cookware, FHI tableware, utensils \$100.00
- Tablecloths (cleaning fee) \$5.00 per table cloth
- FHI staff assistance per hour \$50.00

Class or Presentation

Base Rate -- Two hour class plus set up & teardown \$150.00

Additional time at \$50 per hour

Audio/Visual equipment use is included.

Sponsor does own promotion and sets fees for courses/classes taught.



Small Meeting

Maximum 30 people – max. 2 hours (e.g., nonprofit board) \$100.00

Sunroom only with bathroom. Free use of tables and chairs.

Additional Services available from outside vendors: (Priced on request)

- Meeting facilitation
- Enhanced AV services (e.g., video production)
- Decorations/centerpieces
- Catering
- Tour of facilities



**Location: 4454 Beneva Road
Sarasota, Florida 34233**

**To reserve please call: 941-924-2050 or
email reservation request to events@flhouse.org**